



Cooperative Extension Service
College of Agricultural, Consumer and Environmental Sciences
Department of Extension 4-H Youth Development
MSC 3AE
New Mexico State University
P.O. Box 30003
Las Cruces, NM 88003-8003
575-646-3026
fax: 575-646-3027

MEMORANDUM

TO: Agents with 4-H Responsibility
FROM: Amy Zemler, State 4-H Activities Specialist
DATE: February 1, 2018 *Amy Zemler*
SUBJECT: **2018 - 2019 STATE 4-H COUNCIL OFFICER APPLICATIONS**

Enclosed are the 2018-2019 State 4-H Officer Applications. **Please remind your 4-H members that applications are due in the State 4-H Office by June 15, 2018; not postmarked June 15.** A memo with further candidate and campaigning information will be sent to those who submitted an officer application.

Please give each potential candidate and his or her parent(s) a copy of the position description and application, and **emphasize the amount of time an officer is required to spend serving in this position**. As an agent, it is your responsibility to screen candidates and ensure that they have participated in leadership experiences prior to running for state office, are committed to the 4-H program, and are willing to spend the required amount of time to fulfill a state officer's responsibilities. In addition to other methods of screening, viewing their social media can be used as a resource. If they are not marked private they can be viewed online by the public. At times, it may be necessary to advise a member to develop their leadership skills at the county level for another year before deciding to run for a state office.

Newly elected officers will be asked to contribute \$550 to help cover the team expenses throughout their term. A request can be made to the County 4-H Council for up to \$275, however the council is not required to contribute. The Officer or county donors must contribute to the remaining balance. Applicants can also apply for the NM Community Service Scholarship. Information is available for this on the website. Applications for this are due April 15.

Applicants must clear financial support from County 4-H Council prior to applying (up to \$275). If financial support exceeds County 4-H Council's financial capabilities, the County Council, under the direction of the County Extension Agent responsible for 4-H, may develop a county level candidate selection process to reduce the number of applicants being submitted to the State 4-H Office.

There will be additional expenses throughout the year that may be incurred by members of the State 4-H Leadership Team. The New Mexico Junior Livestock Foundation will provide the officers' jackets and one team shirt. All other team apparel will have to be purchased by the team member.

Included is a list of example activities that a candidate for state officer, ambassador or diplomat may have completed during their 4-H career. This is only a suggested list that might be helpful in screening applicants at the county level

Call the State 4-H Office at 646-5204 if you need additional information.

List of Activities:

- **Served as club officer for more than one year**
- **Served as county council officer**
- **Served as committee chair for a club or county**
- **Assisted with a project as a junior leader**
- **Prepared and presented a workshop to a club or county**
- **Served on a school club committee or community committee**
- **Participated in and led community service activities**