



County College Review

New Mexico State University's Cooperative Extension Service

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Scholarship applications due November 16

This month forty scholarships will be awarded to NMAC members. Each scholarship will cover course fees for eight County College classes in calendar year 2009. On-line scholarship applications have been emailed to members who have already paid their administrative enrollment fees. If you have paid those fees, but you have not received your application, it could be that your email information is not up to date in the County College files. In that case, contact County College at countycollege@nmsu.edu or call 575-646-7936. Applications are due via email by Nov. 16. Awards will be made the week of Nov. 17.

County College courses set for January

Registration opens for January classes the week of Nov. 17 at the County College Web site <http://cahe.nmsu.edu/ces/countycollege/> County College will have three class sessions – morning, afternoon and evening – on County College Day, Jan. 27 at the Hilton Hotel in Santa Fe. In addition, courses will be offered through NMAC Affiliates on Jan. 28 and 29. The schedule is as follows:

County College Day -- Tuesday, Jan. 27

9 a.m. to Noon

CPM 113 - KNOWING THE LAW I

This course reviews state and federal legislative processes, the nature of mandates (funded and unfunded), how to use legal resources and specific laws relating to open meetings, public records and the Freedom of Information Act. (This course applies to the CPO, CPS, and CPM programs)

CPM 114 - THE PUBLIC POLICY MAKING PROCESS

The course identifies the players and steps in the policy-making process including problem identification, development of constituent support, agenda setting, formulation of policy alternatives, selection of policy, appropriation of resources, implementation and policy evaluation.

HS 113 – AG EMERGENCY PREPAREDNESS SIMULATION (No fee)

This interactive session is a training scenario that will inform county officials of your response in case of a agriculture emergency. This is designed to let you participate as a county official in an agriculture emergency regardless of whether it is natural, accidental or criminal in nature and will be realistic enough to inform you of your role and responsibility.

1:30 to 4:30 p.m.

CPM 111 - KNOWING YOUR GOVERNMENT

This course reviews democratic values, the U.S. Constitution and the New Mexico Constitution. Covered are the statutory creation of government bodies and offices, the structure of government, and limitations of elected offices.

CPM 213 - POLICY DEVELOPMENT (Prerequisite CPM 114)

In this course, participants assess the quality of public policy, the roles of strategy, improvisation and compromise in the public policy process, including lobbying techniques, and learn how a bill becomes law.

HS 113 – AG EMERGENCY PREPAREDNESS SIMULATION (3-hr. class repeated, no fee)

This interactive session is a training scenario that will inform county officials of your response in case of an agriculture emergency. This is designed to let you participate as a county official in an agriculture emergency regardless of whether it is natural, accidental or criminal in nature and will be realistic enough to inform you of your role and responsibility.

5:30 to 8:30 p.m.

CPM 151 – FOUNDATIONS FOR COMMUNICATIONS

Psychological principles of communications that help you understand how and why people respond to communications the way they do are explored. Non-verbal communications, principles of persuasion and soliciting feedback are some of the issues addressed.

CPM 158 - MANAGING YOUR PUBLIC IMAGE

This course explores how you can communicate in ways that result in the desired public image for you and your organization. Utilizing direct communication, public media (including print and electronic press), the Web, and email (with proper netiquette) you will learn how to interact and communicate for success.

Affiliate-meeting courses

The following CPM courses will be offered during certain affiliate meetings on Jan. 28 and 29. Plans for courses with other affiliates are still pending. Those taking courses during affiliate meetings must be registered for the NMAC Mid-winter Conference. Affiliate members should register through their affiliate officers. Non-affiliate members interested in these courses should contact tcanup@nmsu.edu

For Treasurers', Assessors', and Finance & Purchasing Affiliates

CPM 142 - ETHICS & MANAGING PUBLIC FUNDS

This course explores specific legal issues such as the anti-donation clause and reviews general issues like conflict of interest, transparency, creative financing, appearance of impropriety, and definitions of fraud.

For Finance & Purchasing Affiliate

CPM 143 - PURCHASING & PROCUREMENT

This course reviews the State of New Mexico's procurement code, including statutory requirements for competitive bidding, professional services contracts, and the differences between RFPs and RFBs.

Affiliate courses being added to County College catalog

An Affiliate Course Catalog has been added to the County College web site. More courses will be added to the Affiliate Course Catalog as courses are approved. A separate catalog of 65 Certified Public Manager courses is at the Web site as well.

Specific course requirements to become a Certified Public Official, Certified Public Supervisor and Certified Public Manager are on line at the Web site. The CPM courses and programs are based on standards used within the National Certified Public Manager Consortium. Now County College students can choose upcoming courses based on their certification goals. Affiliate courses can be used as elective courses for the CPO certification and will be used in affiliate-specific certifications as their requirements are approved by affiliate curriculum committees. To plan your course selections and certification goals, go to: <http://cahe.nmsu.edu/ces/countycollege/> and review certification requirements.

Those who have questions regarding their course history and status regarding certification may contact County College at: countycollege@nmsu.edu