



County College Review

New Mexico State University's Cooperative Extension Service



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On-line registration closes 5 p.m. Monday, March 16

On-line registration for County College Week, March 23-27, closes at 5 p.m. Monday, March 16. Students who want to assure that their certificates for completion of classes are ready on site need to register on line at: <http://aces.nmsu.edu/ces/countycollege/>

March County College Week will take walk-up registration

On-line registration for March County College Week ends Monday, March 16, but students can still sign up for classes as walk-up registrants. The registration desk will open at noon on March 23 in the lobby of Gerald Thomas Hall and at 8 a.m. the rest of the week. Walk-up registration will require a check, procurement card or credit card. A link to a campus map showing Gerald Thomas Hall (Building # 25) can be found at:

<http://www.nmsu.edu/General/Maps/>

A link to a free parking pass that you can print off in your office can be found at:

<http://www.campusvisitor.com/>

The County College schedule is on the Web site is at:

<http://aces.nmsu.edu/ces/countycollege/>

Students seeking advisement on academic progress should contact Terry Canup at tcanup@nmsu.edu. He can review your County College records and recommend classes for your next step in certification.

Six classes cancelled

While there is a healthy enrollment for County College Week, enrollments are concentrated in 16 of 22 classes offered. There will be at least one class being offered for every session. The following classes are cancelled due to low early registration: CPM 263 *Basic computer technology skills*, on Monday night; CPM 163 *Improving word processing skills* on Tuesday night; CPM 167 *Getting the most out of Outlook* on Wednesday night; CPM 124 *Grant-writing I* on Thursday morning; CPM 224 *Grant-writing II* on Thursday afternoon; and CPM 168 *Power Point* on Thursday night. Those who have registered for these classes can take another class in its place during County College Week or get credit toward a future class.

Hammond to teach CPM 164

CPM 164 *Excel spreadsheets for beginners* will be taught by Kevin Hammond. He works as

a specialist at the NMSU College of Agricultural, Consumer and Environmental Sciences help desk. He previously worked as a help-desk administrator for Case and Associates in Tulsa, Oklahoma and a help-desk analyst for the Long-term Health Care Authority in Tulsa. He holds a bachelor's degree in business.

County College Week Pass gives you 12 classes for one price

County College students can get the most out of the March County College Week by buying a *County College Week Pass* at the registration site. The *Pass* gives students access to all 12 sessions. A student attending 12 classes on the County College Week Pass will get a 45% discount. The *County College Week Pass* delivers a discount to anyone taking more than six classes. Those taking classes through their affiliates during March County College Week can be covered for those classes by their *County College Week Pass*.

Close-by hotels offer government rates

Here is a list of some hotels close to NMSU that offer government rates during March County College week:

- Comfort Inn ---575-527-2000
- Comfort Suites – 575-522-1300
- Holiday Inn Express – 575-527-9947
- Quality Inn and Suites – 575-524-4663
- Ramada Palms – 575-526-4411
- Sleep Inn – 575-522-1700
- Super 8 – 575-523-8695

The following hotel will offer an NMSU rate for County College students:

- Spring Hill Suites – 575-541-8887

There is also a Motel 6 nearby – 575-525-1010

June 2 is County College Day at NMAC Annual Meeting

Six classes during three class session periods are planned for County College Day June 2 in Hobbs. The class schedule will be as follows:

Classroom A

9 a.m. to noon

CPM 111-- *Knowing your government,*

1:30 to 4:30 p.m.

CPM 113-- *Knowing the law I*

5:30 to 8:30 p.m.

CPM 139 – *Creating an ethical culture*

Classroom B

9 a.m. to noon

CPM 132—*Eliminating workplace discrimination*

1:30 to 4:30 p.m.

CPM 137—*Discipline and termination*

5:30 to 8:30 p.m.

CPM 236 – *Successful supervision*

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There will be classes offered during some affiliate sessions as well.