

New Mexico Certified County Commissioner Check List

24 three-hour classes

Required classes (11 CPM classes and 8 CO affiliate classes)

- CPM 111: Knowing your government
- CPM 112: Answering the call to public service
- CPM 113: Knowing the law I
- CPM 114: Public policy making process
- CPM 211: Knowing the law II
- CPM 213: Policy development
- CPM 121: Ethics and professionalism
- CPM 142: Ethics and managing public funds
- CPM 144: Risk management
- CPM 153: Public meetings and public hearings
- CPM 159: Parliamentary procedures

- CO 101: Roles and responsibilities of BOCC and its members
- CO 102: County services and functions I
- CO 103: County services & functions II
- CO 113: Open meetings and Public Records Act for commissioners
- CO 131: Human resources issues for commissioners
- CO 141: Sources and uses of public funds I
- CO 241: Sources and uses of public funds II
- CO 272: Community economic development; resources, skills & tools

Five electives required from the following list

- CPM 116: Detention operations and finance for policy-makers
- CPM 212: Federalism
- CPM 123: Managing organizational change
- CPM 126: Self-management for a sustainable career
- CPM 223: Reinventing government
- CPM 143: Purchasing and procurement
- CPM 151: Foundations for communication
- CPM 152: Conflict resolution
- CPM 155: Improving presentation skills
- CPM 156: Improving writing skills
- CPM 158: Managing your public image
- CPM 251: Inter- and Intra-organizational interactions
- CPM 161: Making the most of the Web
- CPM 261: Current issues in IT
- CPM 273: Evaluating proposals as an economic development tool
- HS 109: Disaster preparedness
- HS 110: Incident management for executives
- HS 111: Preparing communities for agro-terrorism (6-hour class, counts as two classes)

- HS 112: The role of GIS in agricultural security
- HS 113: Ag emergency preparedness simulation

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