1) Project/Program Coordinator

- Name of proposed project:

- Name of person submitting proposal:
  - E-mail:
  - Phone:

- Name of Proposed Valencia County Extension Project Coordinator:
  - Email:
  - Phone:

2) Project/Program Description

- Is this a one-time, or short term event, or an ongoing commitment?

- Where in Valencia County is the worksite?

- What is your timeline for this project?

- What is the opportunity either for Master Gardeners to educate the public, or for the participating Master Gardeners, to learn about horticulture?

- If there is no educational component, of what other benefit to the Extension Master Gardener volunteers would this project provide?
(Project/Program Description continued)

- Is there any other background/historical information that would be useful in evaluating this proposal?

- Describe your project and define its objective. Describe in as much detail as possible how you propose to achieve this objective.

3) Resources Needed

- How many Extension Master Gardener/Volunteer hours will be needed to complete this project (or during one year of this project if it is ongoing)?

- If you are asking for financial support or donation assistance, please attach a budget for this project: earth moving equipment, soil amendments, plants, irrigation equipment, mulch, fence, gate, hardscaping, etc.

- If you are not asking for financing, where will the supplies and materials come from?

4) Project/Program Evaluation

- How will you determine whether or not this project achieved its objective?

- What criteria will you use?

*Submit proposal to the Valencia County Extension Agent. The Proposal, and any related presentation, may be reviewed by designated leadership and members. You may use additional paper to respond to the questions as needed.