

Department Heads Council
Meeting Minutes
September 20, 2011
10:00 a.m. room 297

Members Present:

Jon Boren, Cynda Clary, Jerry Hawkes for Terry Crawford, Rebecca Creamer for Jill Schroeder, Martha Desmond, Diane Del Campo for Esther Devall, Connie Padilla for Jeanne Gleason, Natalie Goldberg, Janet Green, Bruce Hinrichs, Frank Hodnett, Jim Libbin, Steve Loring, Tim Nesbitt, Rich Pratt, Tim Ross, Dave Thompson

Members Absent:

Chris Allison, Priscilla Bloomquist, Lowell Catlett, Mark Gladden, Jeanne Gleason, Gary Lowe, John Mexal

Guests:

Nita Fernandez, Bill Harty, Wendy Hamilton, Mari Noopila, Rita Parra

1. Grants & Contracts

- Jim Libbin and Dave Thompson introduced Nita Fernandez & Bill Harty. They work at the Office of Grants and Contract. Nita and Bill answered questions and concerns about grants & contracts and ARGIS system. If you have any question, you can contact Bill at bharty@nmsu.edu or 646-3592.

2. Approval of Minutes for August 2011

- Minutes approved as submitted.

3. Faculty Senate Update:

- Jim Libbin: talked about the memorial that passed regarding John Harrington; memorial went through to change the implementation date for fraction grading.

4. Graduate Degree & Certificate Program

- Jim Libbin: discussed memorandum from Dean Linda Lacey regarding adding graduate degree & certificate program to the Student exchange program of the Western Interstate Commission for Higher Education (WICHE). Also attached was request for NMSU Planning Authority Form, Memorandum from the WICHE and WRGP: Policies and Procedures for WRGP Proposal Nominations.

5. Aggies Go Global

- Gave out handout from the ISIS Belize trip. Tim Ross talked about the three ANRS students that went to Belize and how they benefited from the program.

6. Others

- Connie Padilla: announce that Barbra Chamberlin is the recipient of the 2011 National Excellence in Extension Award. Award will be given in November at APLU meeting.
- Diane Del Campo: Linda Wells will be retiring at the end of October; talked about the National Extension Association of Family & Consumer Science Conference being held in Albuquerque the week of September 26th thru 30th.
- Rebecca Creamer: positions discussed in last meeting have been filled. The Dept. Head position will come on board next year.

- Tim Nesbitt: discussed the I & G faculty account; there has been no discussion regarding a mid-year reduction in our State Appropriation. The budget meeting is scheduled for this Thursday.
- Tracey Carrillo: talked about the Cowboy for Cancer research dance. The dance will be held October 7th at the Las Cruces Convention Center; NMSU Centennial committee has offered High school seniors across the state an opportunity to write an essay on one of these topics, "What does agriculture mean to New Mexico?" or "What does it mean to be a New Mexican?" A \$2,500 scholarship will be given for each topic. Winners will be announced in January during Centennial celebration.
- Janet Green: announced that the Honor College made a presentation for a nine month Tenured Track position. Janet has a detail description for this job announcement if anyone is interested.
- Tim Ross: discussed the Northern Junior Livestock Sale. In the past, Dept. Heads and Deans have purchased livestock at the sale to support area youth in 4-H and FFA. Sale is Sept. 30th.
- Elizabeth Crabb: talked about Homecoming Recognition Breakfast on October 28th. Jim Libbin asked departments to have displays set up in food tent.
- Rich Pratt: expressed appreciation for the memorial for John Harrington; Rich and John Mexal will be going to Mora Oct. 21st; an endowed scholarship has been set up in John Harrington's name; PES dept. had an ice cream social to welcoming back students.
- Jon Boren: discussed the State Fair; CES has expanded its polycom capabilities statewide to minimize travel; Wendy Hamilton will start a Quarterly Newsletter for Extension starting in October; announced that the "Field Trip" DVD was nominated for an Emmy in the "Informational/Instructional" category; the talked about Barbara Chamberlin receiving Nat'l Excellence in Extension Award; discussed what the Senate Agriculture Subcommittee allocated for FY 2012 and about status of FY2011 AFRI program; announced Dr. Chavonda Jacobs-Young has been named as Acting Director of NIFA (for Roger Beachy position).
- Jim Libbin: thanked Academic Dept. Heads for course listing; talked about how AES has subsidized the I & G funding; State funding formulas are going to change. HED told a group of Academic officer that the formula will change to three levels, Community Colleges, Region Institute, and Research Institute. Also the state will pay at end of the year rather than census date; Academic Dept. Head's reviewed the census figures that are now two weeks old. Talked about decline in student credit hours; reminder about book orders; discussed Viewing the Wider World.

Meeting adjourned at 11:30 a.m.

Minutes submitted by Pam Miller

 10-18-11
Approved Date