

Department Heads Council
Meeting Minutes
January 18, 2011
10:00 a.m. Room 297

Members Present:

Jason Turner for Chris Allison, Priscilla Bloomquist, Tracey Carrillo, Cynda Clary, Terry Crawford, Martha Desmond, Esther Devall, Mark Gladden, Jeanne Gleason, Natalie Goldberg, Janet Green, Frank Hodnett, Jim Libbin, Gary Lowe, Steve Loring, John Mexal, Tim Ross, Jill Schroeder, Dave Thompson

Members Absent:

Chris Allison, Jon Boren, Lowell Catlett, Bruce Hinrichs, Tim Nesbitt

Guest:

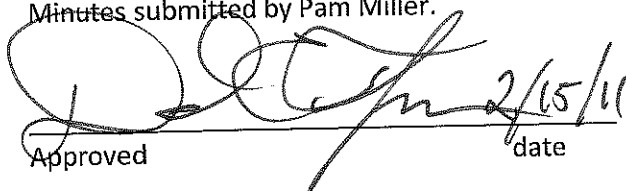
William Eamon, Dean of Honors College

1. M Eugene Sundt Endowed Professorship
 - William Eamon: Gave a handout and guidelines for the Sundt Endowed Professorship in the Honor College. Talked about the terms of professorship. Encouraged faculty from all colleges to apply. If your faculty is interested or would like more information they can contact Dr. Eamon at 646-2005.
2. Approval of Minutes for November 2010
 - Minutes were approved.
3. Faculty Senate Update
 - Priscilla Bloomquist: Discussed memorial regarding requirement of external transcript evaluation for foreign graduate student applicants; Provost Wilkins discussed dropping credits from 128 to 120; mentioned amending the viewing a wider world description; proposal going to Senate regarding plus/minus grading.
4. NMSU Administrative Retreat
 - Jim Libbin: Memo on the NMSU Administrative Retreat being held on May 18-19 at the Farm & Ranch Heritage Museum. This retreat is for Deans, Assoc. Dean, and DH's. Let Pam Hunt at 646-2583 know if you will be able to attend.
5. Other
 - David Thompson: Discussed memo on Mercer study and grievance process; discussion in reference to merit pay; talked about Legislation session which started today.
 - Cynda Clary: Discussed the Provost allocation of effort and grading rubric.
 - Gary Lowe: Mentioned where 15 students from Aggies Go Global program will be spending their spring & summer break.
 - Jeanne Gleason: Let Department Heads know that Connie Padilla is available to help update or create homepages for departments or Faculty; open to ideas for faculty & staff to use game lab.
 - Tim Ross: Interviewing for equine faculty position.
 - Mark Gladden: Putting together portal for all the endow chairs and professorship in the college; talked about a new full tuition scholarship; accepting nomination for Dairy Endowed Chair and hoping to fill by March 1st.
 - Frank Hodnett: Discussed 4-H program and rodeo team.

- Steve Loring: Talked about Digital measures going live next semester. If you have any questions or need training, please contact me.
- Jill Schroeder: Will start reviewing application for EPPWS Department Head at the end of January; submitted job description for two Assistant Professor positions. Positions will be posted in March.
- Janet Green: Discussed the construction project going on in GT room 140; discussed the Mercer study.
- Terry Crawford: His dept. staff are planning to grieve their Mercer study reclassification.
- John Mexal: Mentioned that Bill Lindemann received the Roush Award during Spring convocation; Richard Pratt will start on January 24th; Delano Lewis with Int'l Program has been working closely with AID regarding Mexico.
- Esther Devall: FCS and Ext. FCS had an all day retreat; FCS faculty member who was detained in Malaysia is back; Stuart Munson-McGee will join FCS in the summer in the Food Technology area.
- Martha Desmond: Getting ready to interview for USGA Cooperative Research Unit position; Sanford Schemnitz wife passed away last Friday.
- Jim Libbin: discussed remodeling projects; Jon Boren is meeting with Sonja Cooper with College of Engineering to work on CES project; Career Fair will be held on Feb. 1st. There will be a preview on January 31th in Skeen Rotunda; Janie Wagoner resigned, please do not use her email address to forward information to academic programs. Use tgiron@nmsu.edu , kkmason@nmsu.edu & wwaller@nmsu.edu ; student credit hours for the spring semester is up by 2 ½ %.

Meeting adjourned at 11:30 a.m.

Minutes submitted by Pam Miller.



 Approved _____ date 2/15/11