

Department Heads Council
Meeting Minutes
November 20, 2007
10:30 a.m. Room 297

Members Present:

Martha Archuleta, Mark Anderson, Lowell Catlett, LeRoy Daugherty, Natalie Goldberg, Janet Green, Paul Gutierrez, Wendy Hamilton, Frank Hodnett, Steve Loring, Paul Bosland for Greg Mullins, Tim Nesbitt, Charlie Siepel, Octavio Ramirez, Carlos Rosencrans, Tim Ross, Dave Thompson

Members Absent:

Tom Dormody, Jeanne Gleason, Ron Gurley, Kris Havstad, Wes Holley, John Mexal, Raul Valdez, Barbara Wise

Guests:

Vimal Chaitanya, Sudha Murthy, Terry Canup

1. Dr Chiatanya
 - Gave a presentation on Research Expenditures Appropriation, Grants & Contracts. Discussion regarding submission.
2. Strategic Initiatives
 - Sudha Murthy: Gave handout from the Office Strategic Initiatives. OSI will provide a range of services related to identifying and pursuing potential funding opportunities and support for faculty. Survey was sent out last week asking for input on research.
3. Approval of Minutes from 11-23-07
 - Minutes approved.
4. Faculty Senate Update
 - Carlos Rosencrans: In Oct. three propositions passed: Faculty Teaching Load policy, Master of Science Bioinformatics, and emergency legislation to support faculty salary; In Nov. three proposition passed: Amendment to the constitution of Faculty Senate to allow for Proxy vote & tele-presence voting, Technology & Financial Support for NMSU Faculty Senate Distance locations, and NMSU Academic Calendar for 2008-2009.
5. Advisor Handbook (Informational)
 - Advisory Handbook can be viewed on line at a later date.
6. Teaching Symposium
 - Elizabeth Crabb: Teaching Symposium will be held in September of 2008 for 1 ½ days at the Hotel Encanto. Dr. Holley asked that Dept Heads encourages all Faculties to attend.

7. Undergraduate Major Name Change
 - Dr. Ramirez: Discussed the Undergraduate major name change. Dr Catlett for vote. Dept. Heads approved. The two undergraduate major will be Food & Agribusiness and Natural Resource Economics & Policy.

8. Cell Phone Policy Handout
 - Discussion and questions on cell phone policy that goes into effect on Jan. 1. 2008. Dean Catlett will invite Michael Hites to discuss cell phone policy at next meeting scheduled for Dec. 18th.

9. Other
 - Steve Loring: Paul Gutierrez, Kevin Boberg, Joshua Rosenblatt of the City of Las Cruces and I met with Ed Judkins of UNUM-UNP, an education not-for-profit 501 (c) (3) corporation, to discuss vision and projects for educating New Mexicans using coproduced/desalinate water.
 - Tim Nesbitt: Survey was sent out to Union employees in the county extension offices to determine there preference to county and university holidays. Try to be in compliance with the union contract; union – represented staff will no longer be represented on the Advisory Council for Administrative Policy; request was to allow move from annual salary in the college to an academic-year basis. Central Administration considering.
 - Martha Archuleta: Construction is finished on the Family Resource Center building. Open house will be at a later date.
 - Natalie Goldberg: Hired a Faculty Seed Certification Coordinator; made an offer for Weed Specialist position.
 - David Thompson: The BioSciences cluster is interviewing for 2 new tenured positions. One of the four applicants, Dr. Garry Sunter, has indicated that if selected he would choose the Entomology, Plant Pathology, and Weed Science department as his home department.
 - Janet Green: Construction has begun on locker room and bathroom across from 100 West kitchen. Completion should be February 2008; ground breaking for hotel is spring 2008.
 - Elizabeth Crabb: Christmas in the Hall has been cancelled due to funding issues. We will explore our options in 2008.

Meeting was adjourned by 11:42 a.m.

Minutes submitted by: Pam Miller

Minutes approved by: Lowell B. Catlett


Signature _____ Date 12/19/07