

Department Heads Council
Meeting Minutes
May 22, 2007
11:30 a.m. – HRTM Food Lab

Members Present:

Martha Archuleta, Ron Byford, LeRoy Daugherty, Wanda Eastman, Jeanne Gleason Joe Graham, Janet Green, Wendy Hamilton, Frank Hodnett, Wes Holley, Grant Kinzer, Steve Loring, Tim Nesbitt, Octavio Ramirez, Tim Ross, Raul Valdez

Members Absent:

Chris Allison, Mark Anderson, Lowell Catlett, Ron Gurley, Paul Gutierrez, Kris Havstad, Greg Mullins, Ricardo Rel, Barbara Wise, Mark Wise

Guests:

Brooke Boren, Brenda Seevers, Rich Phillips

1. Approval of Minutes from 3-27-07
Minutes approved as corrected.
2. Faculty Senate Report
 - Wanda Eastman: New policy for Promotion & Tenure passed. New Policy will go into effect fall 2008; Tracey Sterling was co-chair of University Committee that was working on the new P & T Document. The college will be in the process of writing new promotion & tenure guidelines that will be in compliance with the new policy, Tracey will be helping with the process; Faculty Senate passed the following: PES Genetic Degree; Creative Media in College of Extended Learning. Items not passed: Faculty work book policy; and viewing a wider world policy. New CAHE senators elected are: Derek Bailey, Marcel Montanez, continuing – Chris Cramer, Priscilla Bloomquist, Carlos Rosecrans and Wanda Eastman. Mark Anderson was elected for a second third year term. From Cooperative Extension: Kathy Landers Senior Senator, Red Baker, Patrick Torres, Patricia Aaron - retiring.
3. I & G Allocation for Teaching Assistantship
 - Holley – Will discuss at a later date.
4. Dream Maker Summer Program
 - Joe Graham – Hosting Dream Maker program for Tribal students that are in the 7th and 8th grade. The program exposes students to university and helps them explore the wide range of career opportunities the college has to offer.
5. Non NMSU Employee Injury Forms
 - Brooke Boren – Went over employee injury procedures.
6. Emergency Guidelines (information)
 - No discussion, informational only

