

Department Heads Council
Meeting Minutes
May 27, 2008
10:30 a.m. HRTM Tech Lab

Members Present:

Chris Allison, Jon Boren, Lowell Catlett, Terry Crawford, Tom Dormody, Jeanne Gleason, Natalie Goldberg, Joe Graham, Wendy Hamilton, Frank Hodnett, Jim Libbin, Steve Loring, John Mexal, Greg Mullins, Tim Nesbitt, Dave Thompson, Barbara Wise

Members Absent:

Martha Archuleta, LeRoy Daugherty, Wes Holley, Tracy Sterling, Tim Ross, Raul Valdez

Guest:

Terry Canup, Billy Dictson

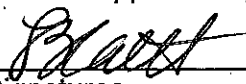
1. Approval of Minutes 4-27-08
 - Approved.
2. Faculty Senate Update (Handout)
 - No discussion.
3. Livestock Board Table Top Exercise (Billy Dictson)
 - Billy Dictson: Discussed having a zoonotic Table Top Exercise operation for Agri-Security in late August. Recommend that all department heads attend exercise as well as student participation.
4. Dream Makers Summer Program (Joe Graham)
 - Joe Graham: Jeanelle Chavez hosting Dream Makers program for Tribal students that are in the 7th and 8th grade. Program runs from June 8th thru 21st. The program exposes students to the university and helps them explore the wide range of career opportunities NMSU has to offer.
5. Other
 - Janet Green: Theme for today's luncheon is "Games People Play".
 - Dave Thompson: Handed out an inventory list for Instructional Microscopes housed in Knox W-129 and W-139. Missing 15 microscopes. One microscope missing is equipped to handle a Sea Moss Camera.
 - Natalie Goldberg: The Urban IPM Small Farm position has been filled and will start July 1st.
 - Steve Loring: Plan of Work and Annual report was submitted to USDA. We are waiting on approval. Will send to Connie Padilla to post on website. Will contact Department Heads this summer to look at Plan of Work; Steve will attend Worker Protection Standards training session today.
 - Chris Allison: Going through applications for the Dairy Specialist position in Clovis.
 - Barbara Wise: Faculty, staff, and Alumni contributions have gone up; Nick Franklin is new VP at University Advancement.
 - Frank Hodnett: Discussed 4H activities for the week of July 10th; Jim Brown has had a very successful Spring rodeo.

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- Jon Boren: Provost Tour was successful thanks to Wendy Hamilton and Charlie Siepel; Indian Livestock Day starts May 27th & 28th. New Mexico Association of Counties meeting will be held in two weeks
 - Joe Graham: IRD will have representative for Indian Livestock Day; The elder exchange program between Laguna Pueblo and Southern Chihuahuan Indian has been very successful; working with Laguna Cattleman, Michael Patrick and Jerry Hawks to develop tribal beef suppliers to the Hard Rock Café chain which is owned by the Seminole Indian Tribe; Justin McHorse was hired as Director of American Indian Program.
 - Tim Nesbitt: Reminded Dept. Head Council about Personal Usage policy. We must adhere to policy; discussed the Mercer Equity Study Group; Funding initiatives were submitted; EEO complaints need to go to Jerry Nevarez at 646-3536.
 - Greg Mullins: Thanked everyone for their support while he was out on medical leave and is very glad to be back.
 - Terry Crawford: Interviewing candidate for Agro Business; The Laguna's, Hickorias, New Mexico beef council and others have been discussing a beef packing plant in NM. Terry Crawford recommended we do a comprehensive study on a beef packing plant.
 - Jim Libbin: Wendy Hamilton is now chair for Visioning Team. New team members are Brian Hurd, CC Chamberlin and Woods Houghton. Dr. Bock will serve a three year term. Greg Blanch, Dennis Hallford, and Jim Libbin will rotate off.
 - Terry Canup: County College will host courses on the NMSU campus on June 17 thru 19. Courses on Continuing Education for County officials.
 - Wendy Hamilton: Tracey Sterling waiting for P & T documents from one department; one of the highlight of the Provost Tour was an ICAN program presentation put together by Karim Martinez in Anthony.

Meeting was adjourned by 11:03 a.m.

Minutes submitted by Pam Miller

Minutes approved by: Lowell B. Catlett



Signatures

9/15/08

Date