

Department Heads Council
Meeting Minutes
October 20, 2009
10:00 a.m. Room 297

Members Present:

Chris Allison, Priscilla Bloomquist, Cynda Clary, Terry Crawford, Mark Gladden, Jeanne Gleason, Natalie Goldberg, Joe Graham, Janet Green, Frank Hodnett, Jim Libbin, Steve Loring, Tim Nesbitt, Tim Ross, Dave Thompson, Raul Valdez

Members Absent: Jon Boren, Lowell Catlett, LeRoy Daugherty

Guests:

Mike Abernethy, Renette Apodaca, Travis Maese

1.) Special Session Update

- Tim Nesbitt: Discussed the Special Legislative Session and the budget updates.

2.) Vehicle Usage

- Tim Nesbitt: Reminder that the vehicle justification form is due by October 30, 2009.

3.) Purchasing Office Supplies

- Mike Abernethy, Renette Apodaca & Travis Maese from the Purchasing department: Discussed purchasing office supplies and gave a purchasing overview handout. Also spoke about ordering processing, sole source and emergency ordering. Would like to come give training to ACES staff. Elizabeth will set up.

4.) Approval of Minutes for 9/22/09

- Approved as written.

5.) Faculty Senate Update

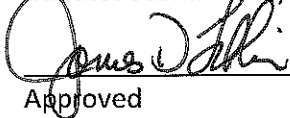
- Priscilla Bloomquist: No Faculty Senate updates to report.

6.) Others

- Jim Libbin: Academic displays need to be set up by 7:15 a.m. for Homecoming Breakfast on October 23rd.
- Steve Loring: Gave update on Digital Measures. Asked department Heads for a representative from their department who will implement data. Steve asked depts. to send him name of their representative asap.
- Tim Ross: Working on getting Animal Companion position being filled and interviews for two other positions; reminder for the Livestock Alumni Judging Contest and Reunion being held in the Livestock Pavilion on October 24th.
- Cynda Clary: Teacher Educator position has been approved and posted.
- John Mexal: PES Department Head position has been advertised and closing date is end of November; an offer was made for the State Climatologist position.
- Frank Hodnett: Discussed the Program Coordinator/4-H Operation Military Kids position.
- Mark Gladden: Talked about the "Aggies Go Global" banquet fundraiser on October 29th.

Meeting adjourned at 11:30 a.m.

Minutes submitted by Pam Miller.


Approved

11-24-09
Date