

# HOTEL, RESTAURANT & TOURISM MANAGEMENT CURRICULUM WORKSHEET

Update for Fall 2023

Not All Classes Listed Are Offered Each Semester

**University Requirements at a Glance:**

**120 degree hour's minimum required for graduation.**  
**48 credits must be completed at the 300 level or above.**  
**Basic skills requirement must be met to enroll in 300+ courses.**

**HRTM Department Requirements at a Glance:**

**400 Hours Practical Work Experience -**  
 Industry experience verified by employer letter on letterhead.  
**400 Hour Internship (HRTM 408)**  
 Completed after all HRTM 200 and 300 level courses.  
 Must have junior standing.  
**"C" or better required for ALL HRTM 300 and above courses.**

STUDENT: \_\_\_\_\_

Banner ID#: \_\_\_\_\_

1<sup>st</sup> Semester in HRTM: \_\_\_\_\_

NM GENERAL ED. REQUIREMENTS (32 - 35 Credits)	CR	DEPARTMENTAL REQUIREMENTS (41 Credits)	CR
<b>AREA I – Communications (10 credits)</b>			
ENGL 1110G, 1110H, or 1110M (4) (Must earn a "C" or better.)		HRTM 1130 Introduction to Hospitality Management (3)	
ENGL 2210G, 2221G, 2130G, or 2215G (3)		HRTM 2110 (1310) Safety, Sanitation and Health in the Hosp. Ind. (1)	
COMM 1115G, COMM 1130G, ACOM 1130G, or HNRS 2175G (3)		HRTM 2120 (1320) Food Production and Service Fundamentals (3)	
<b>AREA II – Mathematics (3 credits)</b>		HRTM 2130 Hotel Operations (3)	
MATH 1350 (3) or any other approved course. <i>(Required prerequisite MATH 1215)</i>		HRTM 301 (3210) Hotel, Restaurant and Tourism Marketing (3)	
<b>AREA III – Science, with Laboratory (4 credits)</b> See list of approved courses in catalog.		HRTM 302 (3410) Hospitality Management Accounting (3)	
		HRTM 304 (3220) Hospitality & Travel Law (3)	
<b>AREA IV – Social/Behavioral Science (3 credits)</b> Suggested course below or any other approved course		HRTM 307 (3910) Professional Development (1) (Complete semester prior to HRTM 408 Internship)	
HRTM 1120G Introduction to Tourism (3)		HRTM 311 (3230) Hospitality Leadership Management (3)	
<b>AREA III or IV – Other Science or Social/Behavioral Science (3 – 4 credits)</b> See list of approved courses in catalog.		HRTM 363 (3310) Quantity Food Production and Service (4)	
ECON 1110G (3) recommended or ECON 2110G & 2120G		HRTM 408 (4998) Hospitality Internship (1)	
<b>AREAS V &amp; VI – Humanities and Fine Arts (6 credits)</b> See list of approved courses in catalog.		HRTM 409 (4910) Internship Seminar (1) (Complete after HRTM 408)	
<b>AREA V - Humanities</b>		HRTM 410 (4410) Hospitality Cost Control (3)	
<b>AREA VI - Creative and Fine Arts</b>		HRTM 430 (4135) Hospitality Facilities Management (3)	
<b>Any other General Education Elective (3 – 4 credits)</b> See list of approved courses in catalog. Can choose course from Areas I-VI.		HRTM 434 (4999) Senior Capstone Experience (3) (Complete final semester.)	
		<b>OTHER DEGREE REQUIREMENTS (13 Credits)</b>	
<b>VIEWING A WIDER WORLD REQUIREMENT (6 Credits)</b>		ACES 1120 Freshman Orientation (1)	
Two courses in two different colleges, with at least one from outside ACES. See list of approved courses in the catalog. (300+ level courses with a "V" behind them.)		ACCT 2110 Principles of Accounting I (3)	
		ANY MKTG 300 & Above (3)	
		MGT 309 Human Behavior in Organizations (3)	
NOTE: If you take a different class for AREA II and IV, you will need to take STATS and ECON for the HRTM degree. MATH 1350 G (3) <i>(Required prerequisite MATH 1215)</i>		MGT 332 Human Resources Management (3)	
ECON 1110G (3) recommended or ECON 2110G & 2120G		<b>Highly Recommended Elective</b> BFIN 341 Financial Analysis & Markets (3)	

DEPARTMENTAL ELECTIVES (12 Credits)	CR	PRACTICAL WORK EXPERIENCE (400+ Hours)
Based on your career interests and in consultation with your advisor, choose three courses from the options listed below. (Please note: Courses not used to fulfill the Departmental Electives requirement may be used to fulfill the open electives requirement.)		Company: _____ Dates: _____
		# of hours: _____
HRTM 412 (4310) Beverage Management (3)		Company: _____ Dates: _____
HRTM 413 (4320) Restaurant Operations Management (4)		# of hours: _____
HRTM 414 (4330) Wine Appreciation (3)		<b>DEGREE CHECK:</b>
HRTM 416 (4230) Hotel, Restaurant and Tourism Industry Purchasing, Selection, and Procurement (3)		Date: _____ Advisor: _____
HRTM 420 (4235) Club Management and Marketing (3)		Courses needed to graduate: _____
HRTM 431 (4130) Advanced Hotel Operations (3)		<b>Enrolled:</b> _____ <b>Needed:</b> _____
HRTM 432 (4140) Hotel, Revenue & Sales Management (3)		
HRTM 435 (4145) Resort Management (3)		
HRTM 436V (4240V) Sustainability in the Hospitality Industry (3)		
HRTM 443 (4110) Meetings, Conventions & Special Events (3)		
HRTM 444 (4115) Entertainment Business & Venue Management (3)		
HRTM 445 (4120) An Overview of Italian Tourism focused on Food, Wine, Art, and Culture (3)		
HRTM 450 (4996) and/or 492 (4991) Special Topics (1-4) Requires Approval		
<b>OPEN ELECTIVES (19 credits or a sufficient number to reach 120 credits in total.)* Electives may be used to satisfy minor requirements.</b>		

**Students are STRONGLY urged to take at least one computer course (AEEC 2140 or BCIS 1110), a language course, and BFIN 341.**

**MINORS**

A variety of minors are available from other NMSU Colleges. It is your responsibility to meet with your advisor in the Center for Academic Advising and Student Success and/or the college in which the minor is housed prior or to pursuing the minors in order to complete the necessary paperwork.

**Marketing:**

If you follow this curriculum worksheet you will only need to complete six more credits of approved Marketing course work to earn a Marketing Minor.

**Other Minors:**

Other popular minors include Business Administration, Food Science and Technology, Human-Animal Interaction, Management, Professional Selling, Spanish, and Sustainability.

**Minors must be completed at the same time you complete your degree.**

**HONORS TRACK**

Qualified HRTM students can also graduate with Honors or earn an Honors certificate. Please ask your advisor for a copy of the Honors Track degree worksheet.