

**New Mexico State University Turf Club  
GCSAA/STMA STUDENT CHAPTER**

**BYLAWS**

**Adopted May 2006**

## **CONSTITUTION AND BYLAWS OF**

### **New Mexico State University Turf Club** **Student Chapter of the GCSAA**

#### **ARTICLE I - NAME**

The organization shall be known as the “New Mexico State University Turf Club” and will serve as the Student Chapter of the Golf Course Superintendents Association of America (GCSAA) and the Sports Turf Managers Association (STMA) at New Mexico State University.

#### **ARTICLE II - PURPOSE**

The purpose of this chapter shall be (1) to serve as an official organization for students interested in turfgrass and landscape management, and to provide them with information about career directions and the credentials needed to become a turfgrass or landscape manager, (2) to promote and advance the profession and enrich the quality of golf, sports turf, other turfgrass facilities and their environments, and (3) to provide an avenue for an exchange of information and ideas between students and turfgrass and landscape management professionals in New Mexico and the Southwest U.S.

#### **ARTICLE III - AFFILIATION**

This organization shall comply with the requirements to become and remain an affiliated Student Chapter of the GCSAA and STMA until it fails to meet the requirements or until formal requests to end affiliations are filed.

#### **ARTICLE IV - MEMBERSHIP**

SECTION 1. The Membership may be classified or categorized as Members, Associate Members, Affiliated Members and Honorary Members.

SECTION 2. Members shall be an undergraduate-, associate- or graduate-degree seeking students enrolled at New Mexico State University, with an interest in turfgrass management or related field who are interested in improving and promoting the purpose of the profession and the New Mexico State University Turf Club.

SECTION 3. Members shall be defined as undergraduate-, associate- or graduate-degree seeking students. Officer members must hold student membership in GCSAA or STMA.

SECTION 4. Associate Members shall be any interested alumni or faculty member (turfgrass, agronomy, horticulture, plant and soil sciences, entomology etc.) on staff at New Mexico State University.

SECTION 5. Affiliate Members shall be any student(s) interested in golf, turfgrass, agronomy, horticulture, plant and soil sciences, entomology etc.

SECTION 6. Honorary Members shall be any person(s) or corporation(s) who contributes to the spirit, service or advancement of the New Mexico State University Turf Club.

**ARTICLE V - PRIVILEGES**

SECTION 1. Members, Associate Members and Affiliate Members of the New Mexico State University Turf Club shall have the right to attend meetings, vote and serve on all committees. Officers of the New Mexico State University Turf Club must also be student members of GCSAA or STMA. New Mexico State University Turf Club officer members are given three months to obtain student membership in GCSAA or STMA. They shall receive all the benefits of the New Mexico State University Turf Club and GCSAA or STMA membership.

SECTION 2. Honorary Members shall be granted social privileges of the New Mexico State University Turf Club and are welcome to serve on committees, but shall not have the right to vote or hold office.

**ARTICLE VI - EXECUTIVE COMMITTEE**

**SECTION 1. Officers**

The officers of the New Mexico State University Turf Club shall be:

- 1. President
- 2. Vice President/Chapter Relations Liaison
- 3. Secretary/Treasurer

SECTION 2. These officers shall constitute the executive committee of the New Mexico State University Turf Club. In this body, the authority for the governance and general operation of the New Mexico State University Turf Club shall be vested. A faculty adviser will also serve as an ex-officio member of the executive committee. The president shall be the chair of this committee.

SECTION 3. The executive committee shall, during the interim between the meeting of the New Mexico State University Turf Club, have the power and authority to administer and perform all acts and functions not inconsistent with the constitution and bylaws or with actions taken by the membership.

SECTION 4. The executive committee shall prescribe the amount of dues necessary for the operation of the New Mexico State University Turf Club prior to the first regular meeting of the chapter as an affiliated chapter of GCSAA. The amount payable as dues may be revisited and rectified as deemed necessary by the executive committee in accordance with financial obligations.

SECTION 5. The executive committee may disapprove of appointments made by the president and will be responsible for the correction of any unethical or inappropriate actions by any officer. The executive committee may bring impeachment procedures in order to rectify such actions. A majority of the executive committee is required to constitute a quorum.

SECTION 6. A vacancy occurring in any office (except for that of the president) between elections shall be filled by a majority vote of the executive committee for the unexpired balance of the term of such office.

SECTION 7. In the event of a vacancy in the office of the president, the vice president shall become the president to serve the unexpired term.

#### **SECTION 8. The President**

The president shall be the chief executive officer and coordinate all New Mexico State University Turf Club communications outside the New Mexico State University Turf Club.

The president shall:

- a) Preside over all meetings of the chapter and executive committee and serve as ex-officio member of all committees;
- b) Set meeting agendas and submit the same to the secretary for copying and distribution;
- c) Allocate duties and responsibilities to other elected officers beyond stated duties;
- d) Appoint, nominate or have elected all committees and chairpersons in consultation with the executive committee;

#### **SECTION 9. The Vice President/Chapter Relations Liaison**

The vice president shall assist the president and have authority as and assume the full duties of the president in case of his/her absence or incapacity.

The vice president shall:

- a) Familiarize himself/herself with the duties of the executive committee and may serve as ex-officio to either of the standing or special committees;
- b) Act as liaison between the committees and the executive committee; and
- c) Be assigned additional duties and responsibilities by the president, consistent with the needs of the New Mexico State University Turf Club.

The chapter relation's liaison shall:

- a) Initiate and maintain a high level of communication between the New Mexico State University Turf Club and the local or state GCSAA affiliated chapter

#### **SECTION 10. The Secretary/Treasurer**

The secretary shall:

- a) Maintain all records of the chapter;
- b) Conduct the correspondence for the chapter;
- c) Record minutes of all meetings of the chapter and executive committee;
- d) Provide copies of the minutes to chapter members;
- e) Notify members of forthcoming meetings;
- f) Keep attendance records of chapter and executive meetings;
- g) Keep the membership roster up dated and provide GCSAA with a copy;
- h) Provide GCSAA with the names, addresses and telephone number of all elected or appointed officers of the chapter;
- i) Upon termination of office, transfer all records to successor;
- j) Keep abreast of all members' affiliation with GCSAA.

The treasurer shall:

- a) Keep the accounts and financial record system, collect the debt and make payments as authorized by the executive committee;
- b) Coordinate the collection of all dues/fees/charges;
- c) Report to the membership the New Mexico State University Turf Club's financial status at each meeting and have records available for inspection upon request;
- d) Upon termination of office, transfer all bank signature cards and account information to successor.

#### **SECTION 11. The Faculty Adviser**

The faculty adviser shall:

- a) Provide insight and direction into the proper, ethical and professional standard of a turfgrass managers. S/he shall have no voting privilege.

## **ARTICLE VII - ELECTIONS**

SECTION 1. Elections of officers for the academic year will be held no later than November 20.

All officers shall be elected annually. The officers-elect will be installed and begin their one-year term of office immediately following their installation.

Once an election is held and completed, the New Mexico State University Turf Club Officer Roster Form must be completed and returned to the GCSAA national office within 30 days.

SECTION 2. Nomination: All New Mexico State University Turf Club officer nominees shall be members of the New Mexico State University Turf Club in good academic standing and a member GCSAA or STMA.

Nominations (when possible, two names shall be submitted for each elected position) of officers shall be held two weeks prior to the set election date, and shall be taken from the floor during a general meeting or in writing. Nominees must accept or decline the nomination prior to election.

Nominees' profiles will be provided no later than three days after being nominated. Profiles shall be distributed to all members of the New Mexico State University Turf Club no later than one week prior to the election date.

SECTION 3. The election shall be by ballot of a quorum vote of New Mexico State University Turf Club members for each office. Officers will be elected by a majority of votes taken. All members have one vote. Tabulations must be done immediately by Treasurer/Secretary and Faculty Advisor, and election results posted and winners notified. In the event of a tie, a run off election shall be held immediately. A run off election is a final contest (as a election) to a previous indecisive contest.

## **ARTICLE VIII - DUES AND FEES**

SECTION 1. The New Mexico State University Turf Club may collect dues from its members.

SECTION 2. Upon payment of the New Mexico State University Turf Club dues, an individual will become a member of the New Mexico State University Turf Club.

SECTION 3. The dues fee shall be established annually during the first executive committee meeting and prior to the first regular meeting of the entire membership for the academic year.

SECTION 4. All dues and funds collected shall be for the exclusive use of the New Mexico State University Turf Club toward the accomplishment of its goals, objectives and obligations. No portion of the funds shall be used to benefit any individual(s).

## **ARTICLE IX - MEETINGS**

SECTION 1. The New Mexico State University Turf Club shall meet twice monthly for the transaction of regular chapter business. The dates and locations of these meetings will be decided by the executive committee and announced to the student membership.

SECTION 2. Special meetings may be called at the discretion of the president or executive committee provided no less than two days' notice has been given to the membership in writing and/or by phone.

SECTION 3. A quorum shall be defined three or more Members present in a formal meeting as described in IX.1 and IX.2.

SECTION 4. Parliamentary sources used by the New Mexico State University Turf Club shall be Robert's Rule of Order.

**ARTICLE X - COMMITTEES**

SECTION 1. Committees will be formed as deemed necessary by the chapter.

SECTION 2. Each committee chair shall be appointed by the president in consultation with the executive committee.

SECTION 3. All committees shall report their proceedings to the executive committee at the chapter meetings.

**ARTICLE XI - LIAISONS**

In consultation with the executive committee, the president may appoint any active student member(s) as liaison(s) to other organization(s) with which an arrangement of this nature will be of mutual benefit. The executive committee will need to determine the place of the liaison(s) on that committee. The Vice-President will serve as Liaison to the Rio Grande Golf Course Association and other regional, professional turfgrass associations.

**ARTICLE XII - ANNUAL DOCUMENTATION**

SECTION 1. Forms D-4 through and including D-6 listing New Mexico State University Turf Club documentation of officers and members during the academic year must be submitted to GCSAA's Education Department within 30 days after the election.

**ARTICLE XIII - AMENDMENTS**

SECTION 1. Proposed amendments to this constitution shall be submitted in writing to the executive committee for review.

SECTION 2. This constitution may be amended after a reading of the proposed amendment(s) at one general New Mexico State University Turf Club meetings and a two-third vote of a quorum approved the amendment(s) during the next scheduled meeting.

**ARTICLE IX - RATIFICATION**

SECTION 1. Ratification of this constitution shall consist of being heard at a general meeting of the New Mexico State University Turf Club and by receiving approval by a two-thirds vote of a quorum.

DATE OF ADOPTION \_\_\_\_\_

SIGNATURE OF OFFICERS \_\_\_\_\_

President \_\_\_\_\_

Vice-President/Liaison \_\_\_\_\_

Treasurer/Secretary \_\_\_\_\_